

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:00pm

End time: 7:00pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Aligned on meeting for final submission, gathered the installation guide for review
- What is planned to be done until the next scrum meeting?
 - Prepare for next sprint and reviewing all draft docs.
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Discussed the final submission document and workflow.
- What is planned to be done until the next scrum meeting?
 - Review the documents provided by team.
- What are the hurdles?
 - None.

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Sent questions on rubric to the professor and started reviewing the installation guide.
- What is planned to be done until the next scrum meeting?
 - Prepare for meeting with Anthony on video recordings and next sprint.
- What are the hurdles?

- None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?

Fixed minor UI issues:

Button alignment, Spacing inconsistencies, Tooltip behavior, Improved accessibility (labels, contrast adjustments).

Cleaned up unused components and legacy code.

- What is planned to be done until the next scrum meeting?
 - Final validation and sign-off testing.
 - Prepare release notes.
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Continued updating the documentation and began a quality check on completed sections.
- What is planned to be done until the next scrum meeting?
 - Address any issues found during the quality check and continue working on the remaining documentation.
- What are the hurdles?
 - None